

Roydon Quarry

Community Liaison Group

Terms of reference

Introduction

The Roydon Quarry Community Liaison Group (CLG) was formed by Fulton Hogan, during the consent application period, to provide a forum for an open dialogue between Fulton Hogan and the community on aspects of the quarry development and operation.

The quarry has been consented, following an extensive public consultative process and the resolution of appeals to the Environment Court, on the 3rd November 2021. The CLG establishment was formalised as a consent condition (92) the Selwyn District Council's Land Use consent RC185627.

Fulton Hogan fully supports the role of the CLG and sees it as an integral component by which a structured open dialogue with the community can be maintained through the development and operation of the quarry.

It is important to note the role of the CLG does not bypass, or provide an alternative to, the normal regulatory roles of the Selwyn District Council and the Canterbury Regional Council audit functions and complaint response responsibilities.

In addition to the CLG function, Fulton Hogan has also undertaken to provide publically available information on the Fulton Hogan Quarries website: <https://www.fultonhoganquarries.com/>

The text below has been extracted from the SDC landuse consent and sets the "Terms of Reference" under which the CLG will operate:

"Consultation

92. The consent holder must establish a Community Liaison Group (CLG) in accordance with the following requirements:
 - a. *The purpose of the CLG must include, but not be limited to, the following:*
 - i. *Engagement on an on-going and regular basis on matters associated with the quarrying operations including compliance with CRC resource consents;*
 - ii. *Promotion of the flow of information relating to all District and Regional consents relating to the quarry including dust monitoring data (including location), metrological data, water abstraction data and groundwater quality data via a publicly available electronic sharing platform, established, operated and maintained by the consent holder to be utilised by the local community and the consent holder so as to, wherever possible, address any issues that may arise; and*
 - iii. *To discuss the results of monitoring and any matters that may arise as a result of the monitoring.*
 - b. *The CLG must initially comprise up to two representatives of the consent holder and the consent holder must invite one representative of the Selwyn District Council, one representative of the Canterbury Regional Council, one representative of the Templeton Residents Association (TRA), one representative of the Weedon's Residents Association (WRA), one representative of the New Zealand Motor Caravan Association Incorporated, one representative of Southern Woods Nursery, one representative of Brackenridge Services Limited, Stephen Bain and representatives of the relevant Kaitiaki Rūnanga.*

Advice Note: This condition only governs initial membership for the purposes of convening the first meeting of the CLG. On-going membership will be determined by the CLG.

- c. The consent holder must ensure that members of the CLG are provided with the opportunity and facilities to meet:
 - i. At least 30 working days prior to the start of any site preparation activities; and
 - ii. Not less frequently than quarterly during the first year of quarrying operations and biannually thereafter, unless all members of the CLG agree there is no need for a meeting;
 - d. If the consent holder, in progressing any element of the quarry, wishes to call a meeting of the CLG to obtain community input, the meeting regime may be shifted to accommodate such a request;
 - e. The time, date and venue of proposed meetings must be notified to members of the CLG;
 - f. Minutes of the CLG meetings must be kept by the consent holder and be made publicly available; and
 - g. Members of the CLG must be provided with copies of any draft management plan and be invited to provide written comments on the contents of the plan within 10 working days. In conjunction with submitting a management plan for certification to SDC or CRC, the consent holder must report on how any feedback provided by CLG members has been incorporated or not into each management plan.
93. The consent holder must engage an independent chairperson to facilitate CLG meetings.
94. The consent holder must meet the reasonable administrative costs of the CLG meetings (e.g. meeting invitations; meeting venue; preparation of meeting minutes) and facilitation of meetings by an independent chair.

Advice Note: In the event that it is not possible to establish a CLG or convene meetings through lack of interest or participation from the local community, then such failure to do so will not be deemed a breach of these conditions. Should the local community wish to re-establish meetings after a period of inactivity then the conditions above shall continue to apply.”